**Action Plan For Engaging Families In their Children’s Learning And Development**

Identify a school/classroom ‘SMART(ER)’ goal. This goal can be academic or non-academic in focus:

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**Family Engagement activities to support the achievement of this goal:**

<table>
<thead>
<tr>
<th>Type of Activity</th>
<th>Grade(s)/Cohort</th>
<th>Target Group</th>
<th>Who is Responsible?</th>
<th>Who else needs to be involved?</th>
<th>Expected Results</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td>Targeted Group of Families/ Whole School Community</td>
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Add pages to outline more activities that support this goal

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Think about:

- Existing ‘programs’ that you could use or develop (eg *The Parent Factor in Numeracy and Literacy*)
- Targeted strategies to support particular families or groups of families
- Universal strategies for all families (i.e. Newsletter snippets, parent information nights, intranet, blogs etc)
- How existing practices (eg Parent Teacher Interviews, P&F meetings) can be used more effectively to ‘engage’ families.

*SMART(ER) Goals:

- **S** - Specific, Simple;
- **M** - Measurable, Meaningful, Manageable;
- **A** - Achievable, Actionable;
- **R** - Relevant, Results-oriented, Realistic;
- **T** - Time-Specific, Trackable; *(E - Evaluate; R - Re-evaluate)*

By ‘engaged’ we mean that families know, understand and have experienced what learning looks like, feels like and sounds like in your school/classroom and how they can be meaningfully part of it (either at school or at home).

Think about:

Engagement opportunities for, through and about learning.
Individual Activity Plan

School/classroom ‘SMART(ER)’ goal:

Family engagement activity to support this goal (provide a description):

<table>
<thead>
<tr>
<th>Date/Timing of Activity:</th>
<th>Grade(s) / Student Cohort:</th>
<th>Target Group of Families:</th>
<th>What needs to be done? When?</th>
<th>Who is responsible?</th>
<th>Who can help?</th>
<th>Expected Results?</th>
<th>How will results be measured?</th>
<th>What have we achieved?</th>
<th>What worked well?</th>
<th>What could we do differently?</th>
</tr>
</thead>
</table>

Notes:
For example:
- Funds or other resources needed
- Links to other documents/strategies